

Snohomish County Fire Protection District 7  
8010-180<sup>th</sup> St SE, Snohomish, Washington 98296

Summary Minutes of February 17, 2009

For

Regional Public Safety Training Center Meeting

**Attendance:**

Snohomish County Fire District #7 Representatives: Roy Waugh, Gregg Knapp, Craig Clinton, Rick Eastman, Camille Tabor

Woodinville Fire and Life Safety Representatives: Bud Backer, Dennis Johnson, Clint Olson, Tim Osgood

City of Everett Fire Representative: Arthur White

City of Lynnwood Fire (and police) Representative: Gary Olson

City of Monroe Fire Representative: Steve Guptill

Snohomish County Sheriff's Office Representative: Kathi Lang

**Status Report:**

Rick Eastman reported that 30 acres have been purchased and an additional purchase of 20 acres should be completed by week's end. The property is located between Paradise Lake Road and Echo Lake Road adjacent to SR 522. Both pieces of property are zoned R-5. Breakdowns of the next steps to move forward on the Training Center were outlined in the report. Identifying partnerships and obtaining commitments, reviewing the request for proposal, and identifying possible funding sources were the main points of discussion. Chief Eastman gave a timeline breakdown of how long it would take for the permitting process and suggested that the center be permitted out for the whole project, not done in parts as each permit can take as long as 6 months.

**Discussion on Partnership Commitments:**

Rick Eastman announced that District 7 will have committed around \$2 million to the project after the property purchase has been completed. Steve Guptill stated that Monroe Fire would be interested in being involved, but at this time has no capital to invest. Monroe Fire would like to know more about how the cost would be broken out. Dennis Johnson for Woodinville Fire and Life Safety stated his district's commitment to the Training Center, and possible grant monies. Gary Olson for Lynnwood Fire stated his district's commitment to the Training Center, a possible Project Manager, possible Public Works personnel, and possible grant monies. Arthur White, of City of Everett Fire, stated his department's commitment to the Training Center. Kathi Lang, of Snohomish County Sheriff's Office,

stated her department will get back to District 7 on the commitment to the Training Center. However, Kathi Lang did state that she would check with Chief Prentice and there would possibly be a grant writer committed and grant monies. Kathi stated that she will have her experienced grant writer look for money for law enforcement that could be contributed to the Training Center.

**Establishing a Planning Group:**

It was decided that each committed party would choose their representative for the planning group and submit the name to Craig Clinton, of Fire District 7. It was agreed that the people involved in the planning group need to be committed to and interested in the Training Center.

**Review the Request for Proposal:**

The Request for Proposal was reviewed and it was determined that all committed parties would get back to Craig Clinton by February 20, 2009 for any changes they would like to see. Craig will send out the Request for Proposal on February 23, 2009 with a deadline of March 23, 2009. There will be a Planning Group meeting to review the received proposals the week of March 23, 2009. The Planning group will then come back to the committed parties with their recommendation on who to hire, with the intention of committed capital at that time for the purchase of the consultant.

**Communication:**

Fire District 7 stated that they would create a web based form of communication. Items such as the minutes from meetings, meeting dates, and contact information will be included on the website, [www.firedistrict7.com](http://www.firedistrict7.com).

Respectfully Submitted,

Rachel Hukill

Snohomish County Fire District #7