

NOTICE TO CANDIDATE

THIS PACKET CONTAINS THE FOLLOWING:

1. Candidate Rights of Appeal
2. Candidate Application
3. Certification Critique and Certification Test Inquiry

Thank you for participating in the Washington State IFSAC certification test. The minimum passing score for the written portion is 80%. The practical portion is graded on a pass/fail basis. You must pass the practical at 100% to be successful. To receive a Washington State Patrol Fire Protection Bureau Certificate of Competency, you should pass both the written and practical exam within a one-year time frame. Both portions of the exam should be completed within the time frame of the same version of the NFPA standard, and you should have met all required prerequisites.

PLEASE READ THE FOLLOWING CERTIFICATION INFORMATION AND APPEAL RIGHTS

The Test Control Officer on site represents the State Certification Administrator. He/she has the authority to arbitrate any disputes candidates may have with an evaluator's grading decision and/or the evaluation process. The Test Control Officer is the final authority on the test site. The candidate has the right to appeal any decision made by the Test Control Officer by filing an appeal in writing to the State Certification Administrator. The State Certification Administrator will send a written decision to the candidate. Candidates also have the right to appeal any decision made by the State Certification Administrator. In the event of an appeal of the decision of the State Certification Administrator, the candidate is required to file a written request for a formal hearing within 30 days of receiving the test results.

- *Appeals on the written and/or practical examination scores must be filed with the Fire Protection Bureau, Fire Training Division, Standards and Accreditation Office, within 30 days after test results notification. I understand that I have the right to further appeal any decision made by the State Certification Administrator by filing a written request for a formal hearing in accordance with RCW 34.05.410-494 within 30 days of receiving results of my initial appeal from the Fire Protection Bureau, Standards and Accreditation Office.*
- *Candidates who have **NOT** had access to the current state testing information and skills sheets for the level applied for are responsible to notify the Test Control Officer prior to participation in the practical exam. Skills sheets are available online at www.wsp.wa.gov and are located in the State Fire Marshal's Office, Fire Protection Bureau, Accreditation and Certification section of the Web site.*
- *Candidates may be participating in live fire testing at the test site. By signing this application, the candidate acknowledges that he/she has appropriate PPE and has been fit tested for SCBA prior to participating in the practical exam. **Candidates who fail to disclose to the TCO that there are health and safety issues with their PPE or SCBA shall have their certification test results voided and/or certification removed.***
- *By signing this application, the candidate acknowledges that he/she has met all prerequisites required to enter the certification test level and has been trained to the current edition of the NFPA standard version that will be tested. Certification will be withheld until all prerequisites and related documents have been submitted and approved by Standards and Accreditation.*

I understand my test scores may be released to my department and/or course instructor, if requested. Requests for release of test results to potential employers must be made in writing to the Standards and Accreditation Office by the candidate.

PLEASE SIGN AND DATE BELOW: (NOTE: Certification will not be issued without signature.)

Applicant's Signature

Date



CANDIDATE APPLICATION

You **MUST** fill this application out **completely** in order to receive a Washington State Certificate of Competency with an **IFSAC** (International Fire Service Accreditation Congress) seal.

1. Print your name clearly in the manner you would like to have it appear on the certificate.

First Name	MI	Last Name
Address	City	ZIP Code
() _____ Telephone Number		
Birth date _____ - _____ - _____ Birth Month Date Year	Last four/SSN _____	

EXAMPLE: 05-08-1962

EXAMPLE: 3221

2. Fire Department/Organization _____ FDID _____
 County _____ Department Phone Number () _____
3. Certification Level Applying For _____ Test Version _____ No. _____
4. Written Test Date _____ Location _____ Instructor _____
5. Is this a re-test? Yes No Previous Test Date _____ Previous Test Location _____

Important: If you have passed the practical portion (or plan to take the practical portion) on a different date, please indicate date and location:

Date _____ Location _____

6. Please check the boxes and indicate if you have met the prerequisites for the level you are applying for

Prerequisites Checklist

Firefighter 1 Prerequisites:

- First Responder, EMT, Paramedic, or NFPA 1001, 2002 edition 4-3 standard Yes No
- Hazardous Materials First Responder Awareness level of NFPA 472 2002 edition Yes No
- Fire Prevention Survey and Presentations NFPA 1001, 5.5.1 and 5.5.2, 2002 edition Yes No
- Live Fire Training NFPA 1001 2002 edition, Vehicle Fire; Exterior Class A Fire; Interior Structure Fire; and Extinguish Incipient Class A, B, C Fires; Ground Cover Fire Yes No

Hazardous Materials Awareness Prerequisites:

- Hazardous Materials Awareness Training to NFPA 472 2002 edition Yes No

--continued next page--



- Firefighter 2 Prerequisites:**
 - Firefighter 1 IFSAC certification Yes No
 - Hazardous Materials Awareness IFSAC certification Yes No
 - Hazardous Materials Operation IFSAC certification Yes No
 - Live Fire Training NFPA 1001 2002 edition on Extinguishing an Ignitable Liquid Fire, Coordinate an Interior Attack Line, and Control a Flammable Gas Cylinder Fire Yes No
- Hazardous Materials Operations Prerequisites:**
 - Hazardous Materials Awareness IFSAC certification Yes No
 - Hazardous Operations Training to NFPA 472 2002 edition Yes No
- Instructor 1 Prerequisites:**
 - Instructor 1 training to NFPA 1041, 2002 edition (Recommended) Yes No
- Instructor 2 Prerequisites:**
 - Instructor 1 IFSAC certification Yes No
 - Instructor 2 training to NFPA 1041 2002 edition Yes No
- Fire Investigator Prerequisites:**
 - Must be at least age 18 and have a high school diploma or state-recognized equivalent Yes No
 - Currently active as a fire investigator or have investigation duties assigned Yes No
 - Evidence of fire investigation training to NFPA 1033 1998 edition and NFPA 921 Yes No
 - Evidence of background check conducted by a local law enforcement jurisdiction or currently be criminal justice commissioned Yes No
 - Recommendation of the agency having jurisdiction or employing company Yes No
 - Hazardous Materials Awareness training to NFPA 472, 2-2.1 to 2-2.3 Yes No
 - Actual courtroom testimony verified by Chief, or proof of attendance in a class in courtroom testimony that meets NFPA 1033 requirements Yes No

NOTE: Currency Requirements have been established for Fire Investigators. Currency should be submitted to the WSP Fire Protection Bureau every 5 years, starting with 5 years from the date of initial certification to remain in the Washington State database as an active Fire Investigator. Failure to submit currency will result in removal from the current list of Fire Investigators.

- Current IAAI or NAFFI, and Washington State Fire Investigator IFSAC certificate; and Yes No
- Documentation of meeting current applicable NFPA standards; OR Yes No
- Washington State Fire Investigator IFSAC certification; and Yes No
- Active as a fire investigator; and Yes No
- Documentation of 80 hours continuing education in current applicable NFPA standards the last 5 years, which includes current NFPA 921; and Yes No
- Recommendation of the agency having jurisdiction or employing company Yes No
- Current background check or copy of commission card Yes No
- Officer 1 Prerequisites:**
 - Firefighter 1 and Firefighter 2 IFSAC certification Yes No
 - Hazardous Materials Awareness IFSAC certification Yes No
 - Hazardous Materials Operations IFSAC certification Yes No
 - Proof of training to Officer I NFPA 1021 1997 edition and verification of completion of skill sheets Yes No
 - Instructor 1 IFSAC certification Yes No

--continued next page--



Officer 2 Prerequisites:

- Firefighter 1 and Firefighter 2 IFSAC certification Yes No
- Hazardous Materials Awareness IFSAC certification Yes No
- Hazardous Materials Operations IFSAC certification Yes No
- Officer 1 IFSAC certification Yes No
- Instructor 1 IFSAC certification Yes No
- Proof of training to Officer 2 NFPA 1021 1997 edition and verification of completion of skill sheets Yes No

Public Fire and Life Educator 1 Prerequisites

- Public Fire and Life Safety Educator 1 training to NFPA 1035, 2000 edition Yes No

Marine Firefighting for Land based Firefighters Prerequisites

- Marine Firefighting for Land-Based Firefighters - Awareness level Yes No
- Land-Based Firefighter responding to Marine Vessel Fires Awareness Level Training Yes No

Fire Inspector I:

- Fire Inspector I training to NFPA 1031
- Proof of code certification such as International Code Council Inspector I Yes No
- Must be at least age 18 and have a high school diploma or state-recognized equivalent Yes No
- Currently active as a fire inspector or have inspection duties assigned Yes No
- Hazardous Materials Awareness training to NFPA 472, 2-2.1 to 2-2.3 Yes No
- Actual courtroom testimony verified by Chief, or proof of attendance in a class in courtroom testimony that meets NFPA 1033 requirements or tested in state exam Yes No

NOTE: Currency Requirements have been established for Fire Inspectors. Currency should be submitted to the WSP Fire Protection Bureau every 5 years, starting with 5 years from the date of initial certification to remain in the Washington State database as an active Fire Inspector. Failure to submit currency will result in removal from the current list of Fire Inspectors.

- Job duties in Fire Inspection are assigned. Yes No
- Individual is active and remains in contact with fire marshal activities. Yes No
- Individual is current in the inspector certifications of International Code Council or other nationally recognized certifications in code that are adopted by the authority having jurisdiction. **Example:** Uniform Fire Code, International Fire Code, Unified Facilities Criteria (Department of Defense). Yes No
- 40 hours of training and/or seminars in fire inspection related subjects – examples of topics that are acceptable for continued training are: Inspector Authority and Responsibilities; Building Construction and Occupancy Classifications Inspection Procedures; Fire Spread and Growth Factors; Fire Hazard Recognition Fire Detection Systems; Fire Suppression Systems; Hazardous Materials and Special Hazards Means of Egress; and Occupancy Loads. Yes No

NOTE: Seminars that are acceptable for renewal of code certifications may be applicable for the completion of currency requirements on the IFSAC certification for Fire Inspector.

**FIRE PROTECTION BUREAU
FIRE TRAINING DIVISION
STANDARDS AND ACCREDITATION
PO Box 42600
Olympia WA 98504-2600
(360) 753-0433 FAX: (360) 753-0398**



--continued next page--



CERTIFICATION TEST CRITIQUE

Information provided on this form is confidential and will only be used to improve the certification test or testing procedure and to respond to your inquiry, if applicable:

Name _____ Telephone (____) _____

Address _____

Test Date _____ Location _____

Certification Level _____ Name of your organization _____ County _____

What is your position in the organization? _____

Are you in a volunteer or full-time fire position

How much time did you have to prepare for the test? _____

Were Washington State skills sheets used to prepare for the exam? Yes No

Were the stated text books and references available for your use? Yes No

Did the course material sufficiently prepare you to take the exam? Yes No

Did the test sufficiently cover the course material taught? Yes No

Do you have concerns about written test scoring error? Yes No

Do you have concerns about test administration? Yes No

Do you have any comments or suggestions that would improve the test or testing process? Yes No

Comments or suggestions:

--continued next page--

