

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
December 22, 2011**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Doherty, Waugh and Hausmann were present. Commissioners Andrew and Knapp were excused.

Union Comment:

Union President Peters briefly spoke about when he first met Commissioner Hausmann in 1991, and thanked him for all his years of service and for his hard work.

Minutes:

The summary minutes of the December 8, 2011 Regular Board Meeting was submitted for approval.

MOTION: Commissioner Hausmann moved to approve the summary minutes of December 8, 2011. The motion was seconded and passed.

Secretary's Report

Correspondence

- Sno-Isle Fire Commissioners Association banquet registration
- WFCA – Legislative Day 2012 registration
- New World Systems NORCOM Status Update
- Letter from the Public Employment Relations Commission designating an Examiner
- Letter from City of Bothell to Mayor Smith, Chair of RFA Planning Committee

Financial Report:

The December 31, 2011 regular pay was submitted in the amount of \$863,629.93

MOTION: Commissioner Hausmann moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #1202-11 through #1251-11 in the amount of \$144,001.92 submitted for approval.

MOTION: Commissioner Doherty moved for the approval of the vouchers as presented. The motion was seconded and passed.

Chief's Report:

As reported, no comments.

Action Items:

Contract for Technical Services – Dr. Brown

MOTION: Commissioner Doherty moved for the approval for Dr Brown's contract as presented. The motion was seconded and passed.

Discussion Items:

Strategic Plan: N/A

Assistance to Board on Working Together: N/A

Training Center ILA: N/A

SNOPAC Notice for the RFA area: Commissioner Waugh noted that Kirk from Snopac suggested that Chief Meek send a letter asking about what would happen with the contract if the RFA goes through. This will serve as a reminder for Snopac to address the matter.

Station 77 / 13 Co-staffing: N/A

Brightwater Fire & EMS Agreement: (Claim Dispute deadline – October 5, 2011)

Commissioner Doherty said that the discussion at the meeting with Brightwater was positive. Another meeting is scheduled for 1/17/12. Chief Meek added that he had Camille look up the AV on the property so that we could show how much District 7 had lost since King County took over the property. It was noted that our attorney had explained that we can only go so far in recovering funds from the past years.

Public Presentation-Deployment Plans-State of the District:

Commissioner Waugh said the public presentation will be moved to January so that the holidays do not interfere with ability of members of the public to attend.

Committee Reports:

Joint Fire Board: TBA

SNOPAC: TBA

Risk Management: TBA

Joint Shop: TBA

Training Center: TBA

Regional Fire Authority (see www.rfa-planning.org)

Labor Management: TBA

Good of the Order:

Chief Meek recognized our Operations Assistant, Andrew Anderson, who is also a CPR instructor. He explained that there was a student who attended a CPR class 20 minutes late, and that he spent extra time with her after the class to cover what she had missed. She has an infant with a breathing disorder and because she had learned infant CPR from Andrew, she was able to use it on her baby. She thanked him and we are very proud of Andrew.

Commissioner Waugh spoke about the history that he has shared with the commissioners who are leaving. He is honored by Commissioner Hausmann's dedication and hard work throughout the years. Commissioner Waugh presented a plaque to commissioner Hausmann for his many years of service.

Executive Session:

The Board went into executive session to discuss staff contracts in accordance with RCW 42.30.110. It was expected to last 15 minutes. The board went into executive session at 0845, and was out of executive session at 0900 hours.

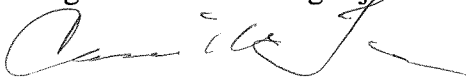
Clarification of the staff's contract

MOTION: Commissioner Hausmann moved for the approval for the staff's contract as presented. The motion was seconded and passed.

The contracts were signed after the board came out of executive session.

Adjournment:

The regular board meeting adjourned at 0900 hours.



Camille Tabor - Secretary of the Board