

**Snohomish County Fire District 7  
8010 180<sup>th</sup> Street S.E.  
Snohomish, WA. 98296**

**Summary Minutes of the Regular Board Meeting  
December 13, 2007**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Doherty, Hausmann, and Knapp were present. Commissioner Andrew was excused.

***Public Comment:***

There was no public comment.

***Union Comment:***

There was no union comment.

***Minutes:***

The minutes of November 21, 2007 Regular Board Meeting were submitted for approval.

**MOTION: Commissioner Hausmann moved for approval of the minutes as submitted. Motion was second and passed.**

***Secretary Report:***

The correspondence was accepted as submitted.

There was no business for the Board of Volunteer Firefighters.

***Financial Report:***

The December 15, 2007 regular pay was submitted for approval in the amount of \$305,115.06.

**MOTION: Commissioner Knapp moved for approval of the payroll as presented. Motion was second and passed.**

Vouchers #1239-07 - #1302-07 in the amount of \$298,844.17 was submitted for approval.

**MOTION: Commissioner Hausmann moved for approval of the vouchers as submitted. Motion was second and passed.**

***Action Items:***

A contract for technical services with Dr. Finn was submitted for approval.

**MOTION: Commissioner Knapp moved for approval of the contract for technical services with Dr. Finn as submitted. Motion was second and passed.**

Commissioners Waugh, Knapp, and Hausmann voted for the contract. Commissioner Doherty voted against the contract.

Resolution #2007-16; Establishing a small works roster, was submitted for review.

***Discussion Items:***

Gordon MacIlvennie gave a presentation regarding the insurance coverage for District 7 next year.

A Memorandum of Understanding was presented for the boards review.

**MOTION: Commissioner Doherty moved for approval of the Memorandum of Understanding with Local #2781 as presented. Motion was second and passed.**

***Old Business:***

Chief included a schedule of accomplishments and tasks to be completed for status of the station construction projects.

Chief explained the 2005-2006 audit report. He also stated that the exit interview date had not been set yet.

There was a review of the Finance Director Job description. This position will be discussed more following the exit interview.

A short break was taken from 0950hours to 0954 hours.

There will be an update on the training center and office space at the January 10<sup>th</sup>, 2008 regular board meeting.

There will be a workshop, after the exit interview, regarding district efficiency.

There will be a meeting in January to discuss the future of the volunteer program.

***New Business:***

Chief Jaeger submitted a list of PPE to be retired and her recommendation that it be destroyed.

**MOTION: Commissioner Knapp moved for approval of the PPE retirement recommendation as presented. Motion was second and passed.**

***Committee Reports:***

Safety Committee: Will meet on 11/17/07.

Joint Fire Board: The next meeting has not been scheduled.

Leadership Meeting: Will meet on 01/02/08.

SNOPAC: Will meet on 12/20/07. Commissioner Hausmann gave a short report on the last meeting.

Risk Management: Met on 04/22/08.

**Joint Shop:** The next meeting has not been scheduled. Commissioner Doherty gave a short report on how the rates increased to approximately \$78.00 per hour.

***For the good of the order:***

Chief Eastman thanked Chief Toycen for his work on stations 73 and 75. Chief Eastman also thanked Rob Fisher for his work as Acting Battalion Chief while Chief Toycen was on days.

Commissioner Doherty will miss the January 24<sup>th</sup>, 2008 meeting.

***Adjournment:***

The regular board meeting was adjourned at 1012 hours.

Respectfully Submitted,

Gregg Knapp, Commissioner  
Secretary of the Board