

**Snohomish County Fire District 7
8010 180th Street S.E.
Snohomish, WA. 98296**

**Summary Minutes of the Regular Board Meeting
January 24, 2008**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Hausmann, and Knapp were in attendance. Commissioners Andrew and Doherty were excused.

Public Comment:

There was no public comment.

There was no Union comment.

Chief Clinton gave a presentation introducing the new firefighters and Probationary firefighters to Fire District 7.

Minutes:

The minutes of January 10, 2008 Regular Board Meeting were submitted for approval.

MOTION: Commissioner Hausmann moved for approval of the minutes as submitted. Motion was second and passed.
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Secretary Report:

The correspondence was accepted as submitted.

There was no business for the Board of Volunteer Firefighters.

Financial Report:

The January 31, 2008 regular pay was submitted for approval in the amount of \$438,974.97.

MOTION: Commissioner Knapp moved for approval of the payroll as presented. Motion was second and passed.

Vouchers #0048-08 - #0100-08 in the amount of \$108,000.28 were submitted for approval.

MOTION: Commissioner Hausmann moved for approval of the vouchers as submitted. Motion was second and passed.

The 2007 4th quarter financial report was submitted for review. The Financial report was held over until the next board meeting.

Action Items:

The annual report was submitted for review.

Fire Chief Report:

The Fire Chief Report was accepted as submitted. Chief notified the board of the open bid for the tender so that it could be an action item for the next board meeting. This was done to adhere to the standards for the grant funding. Commissioner Knapp will attend the opening on February 13th, 2008.

Discussion Items:

A copy of the letter releasing Dr. Finn from his contract was submitted for review. There was a short discussion regarding replacement of Dr. Finn.

Chief requested that the levy for next year be put in the primary election this year. The board will send a letter to Assessor Portman regarding the large delay in receiving the tax certification.

Old Business:

Chief informed the board that the construction of the two stations is on schedule.

There is no date yet set for the exit audit conference. Chief stated that the district is still waiting on the letter from the bank.

Chief Eastman requested an executive session to discuss property acquisition for the training center.

The future of the volunteer program will be discussed at the February 14th, 2008 meeting.

There was a brief discussion regarding the Commissioners being MIMS trained.

There was a brief discussion of the annexation of Station #75 area. This will be reviewed more after the station construction is complete.

Commissioner Waugh commented on the January 15, 2008 run review. Chief Rauma stated that there would be another run review to follow with similar follow-up to another code save.

New Business:

The Incident Management Team annual report was submitted for review.

Committee Reports:

Safety Committee: Will meet on 02/25/08.

Joint Fire Board: The next meeting has not been scheduled.

Leadership Meeting: Will meet on 02/06/08.

SNOPAC: Will meet on 02/21/08. Commissioner Hausmann spoke to the SNOPAC formula. Chief Eastman stated he would like to be present at the meeting when the formula is set.

Risk Management: Will meet on 04/22/08.

Joint Shop: The joint shop meeting was cancelled for January.

Commissioner Waugh requested a break from 0842hours to 0845hours.

Executive Session:

The board entered Executive Session at 0845 hours for a discussion about acquisition of training property. The time to return to regular session was stated at 0915 hours. The board returned to regular session at 0915 hours with no action taken and returned back to executive session from 0915 hours to 0930 hours for a discussion about acquisition of training property. The board actually returned at 0928 hours. The board took action directing the chief to take action to make an offer on Real Estate property for the training center.

For the good of the order:

Chief introduced his new secretary, Soo Son, to the board.

Commissioner Knapp stated that the new mileage rate is .505 dollars.

Chief Eastman and Chief Clinton spoke about some of our firefighters being exposed to asbestos during a training exercise in Everett.

Adjournment:

The regular board meeting was adjourned at 0929 hours.

Respectfully Submitted,

Gregg Knapp, Commissioner
Secretary of the Board