

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
October 8, 2009**

Commissioner Andrew called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Doherty, Knapp, Hausmann, and Andrew were present. Commissioner Waugh was excused.

Union Comment:

Lieutenant Smith was absent and Firefighter Hepper substituted for him, and he reported the overtime savings as \$183,120.00 from 10/7/2009. Commissioner Andrew asked why it didn't hit the 200,000.00 mark that Lieutenant Smith projected in the last board meeting, and it was answered that the previously mentioned overtime savings was an error, and the number mentioned today is accurate.

Minutes:

The summary minutes of the September 24, 2009 Regular Board Meeting were submitted for approval.

MOTION: Commissioner Hausmann moved to approve the summary minutes of September 24, 2009 as submitted. The motion was seconded and passed.

Financial Report:

The October 15, 2009 regular pay was submitted in the amount of \$340,681.99

MOTION: Commissioner Hausmann moved for the approval of the payroll as presented. The motion was seconded and passed.
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Vouchers #1055-09 through 1102-09 in the amount of \$74,000.79 were submitted for approval.

MOTION: Commissioner Knapp moved for the approval of the vouchers as presented. The motion was seconded and passed.
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Secretary's Report:

Correspondence: A letter to Commissioner Olsen of Woodinville Fire was sent regarding the joint administration proposal. Commissioner Doherty commented that he was under the impression that after the last meeting with Woodinville, it was agreed that there would be an assessment, but it seems to him that this letter seems more binding. His main concern is that he does not want to jeopardize the relationship between Woodinville and Fire 7. Woodinville's Commissioner Olsen expressed their main priority is leadership, and the long term consolidation is currently not on the table but the result will materialize in the future.

Action Items:

August bad debt write-off: \$6,172.93

MOTION: Commissioner Knapp moved for the approval of the August bad debt write-off as presented. The motion was seconded and passed.

The Interlocal Agreement for the Regional Training Center

MOTION: Commissioner Knapp moved for the approval of the interlocal agreement for the regional training center as presented. The motion was seconded and passed.

The AIA agreement with Rice Fergus Miller, PLLC

MOTION: Commissioner Knapp moved for the approval of the AIA agreement with Rice Fergus Miller, PLLC as presented. The motion was seconded and passed.

Resolution #2009-10; Concurring in the Annexation of Unincorporated Area

MOTION: Commissioner Hausmann moved for the approval of resolution #2009-10 as presented. The motion was seconded and passed.

Discussion Item:

Tax collection summary was discussed – a comparison of average monthly to date property tax collections for 2006-08 vs. 2009 showed a total difference of \$293,318.57 that should be collected. Chief Eastman projects that next month will be a considerable collection month since taxes are due.

Old Business:

Training Center Update: At this board meeting the interlocal agreement was signed, and so was the architect's contract. Now, we need to schedule for the architects and consultants to come in, and Chief Clinton will facilitate the design and planning phase. Once there is a projected cost on the construction of the training facility then Chief Eastman and the executive board will take initiative to speak to senators and congressman to get support. Commissioner Hausmann questioned how is the Everett Fire and the Sheriff's Dept be involved in this project. Chief Eastman stated that currently they are not on the executive board because they are not a paying partner, but the Sheriff's Dept will assign a grant writer to the team, which will happen mid-plan then the grant write can start formulating appropriate grants for the project. Everett Fire will most likely come on board next year when they have a clearer budget plan. Commissioner Andrew asked when we would receive funds - CFO Tabor answered it was invoiced already and an account has already been set up for it.

Lost Lake Annexation #3: The resolution that was signed at this board meeting resolves this annexation.

Battalion Chief Contract: Chief Eastman explains he was supposed to receive the contract today, but did not receive it from the interlocal because the Union President is out of town.

Management Retreat: 10/19/2009 at Echo Fall Country Club, Chief Eastman suggested conducting the regular board meeting first and then transition into retreat agenda. This was agreed and a memo to news announcement will reflect this change accordingly.

Final MOU with Local #2781 regarding Article 7 – Health Care: This was approved at the last board meeting and a few minor changes were made. Commissioner Doherty questioned how this change would affect the non-bargaining unit, and Chief Eastman answered that this would apply to all employees.

Woodinville Fire and Snohomish County Fire #7 Proposals: Chief Eastman explains the Management Service agreement given to Woodinville Fire; it outlines that he would be the chief for both agencies and the boards would act independently. At some point a joint board would have periodic meeting should occur to discuss future plans, mutual interest, resolving issues or changing the contract. During the contract period, a study will be conducted for the mutual agreement of a consolidated department in the future. At the end of the contract, if Woodinville decides to terminate the contract they will be charged for all expense incurred for the salaries of the administrative staff that is outlined in the proposal, but if they decide to merge departments that would be waived. Commissioner Andrew asked Woodinville Commissioner Olsen the thoughts that Woodinville Fire had on the direction with Fire District #7. Commissioner Olsen feels that this proposal answers all questions and concerns, since the board is divided in wanting short and long term help from District #7 – the proposal answers both.

Management Service Agreement between Woodinville Fire and Snohomish County Fire District #7

<p>MOTION: Commissioner Hausmann moved for the approval of signing the Management Service Agreement proposal as presented. The motion was seconded and passed.</p>

Committee Reports:

The Safety Committee meeting is scheduled for October 26, 2009

Leadership Committee meeting is scheduled for November 4, 2009

SNOPAC meeting is scheduled for October 15, 2009.

Risk Management meeting: November 3, 2009.

Joint Shop meeting is scheduled for October 27, 2009.

Training Committee: N/A

Adjournment:

The regular meeting was adjourned at 0900 hours.

Camille Tabor
Secretary of the Board