

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
November 24, 2009**

Commissioner Andrew called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Doherty, Knapp, Hausmann, and Andrew were present. Commissioner Waugh was excused.

Union Comment: N/A

Minutes:

The summary minutes of the November 12, 2009 Regular Board Meeting were submitted for approval.

MOTION: Commissioner Andrew moved to approve the summary minutes of November 12, 2009 as submitted. The motion was seconded and passed.

The meeting was called by Commissioner Andrew not Hausmann, please correct.

Correspondence:

The minutes to the Training Officers Association and the Snohomish County Chief's Association was attached.

Financial Report:

The November 30, 2009 regular pay was submitted in the amount of \$524,574.08

MOTION: Commissioner Hausmann moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #1235-09 through 1288-09 in the amount of \$208,188.23 were submitted for approval.

MOTION: Commissioner Hausmann moved for the approval of the vouchers as presented. The motion was seconded and passed.

Action Items:

Bad Debt write-off for September 2009

MOTION: Commissioner Doherty moved for the approval of the September 2009 bad debt write-off as presented. The motion was seconded and passed.

Discussion Item:

Employee retirement medical healthcare:

A discussion regarding the Resolution draft by Lieutenant Smith and CFO Tabor took place, and Commissioner Hausmann questioned point 5 where it states the base rate be adjusted every 2-3 years; if our district is in difficult situations financially like the Bothell Annexation – instead of adjusting the rate, shouldn't we eliminate it. Lieutenant Smith disagrees with the elimination, and if it comes to it we can go back and suspend the resolution. CFO Tabor also added that the gross savings in the retirement reserve will enable the first 3-4 years to be funded. Depending on how much the increase, every year we would have to re-analyze the numbers.

Commissioner Hausmann also asked where we got the dollar amounts for 2010 from, CFO Tabor answered that they are the premium amounts for LEOFF Trust. Lieutenant Smith spoke about the cost of living increase vs. the healthcare costs, and the healthcare cost is usually higher which is why we will examine and analyze annually. Commissioner Doherty asked, what would happen if there was a drastic increase and there are retirees that are receiving this benefit, but we can no longer handle more retirees, and Lieutenant Smith said although unfair those people are just out of luck but it would be better if we started this program then not at all. Adjustments to be made before the final resolution – #5 instead of analyzing every 2-3 years we change it to annually.

Old Business:

Training Center Update:

We had the second architect meeting with the training committee on 11/19/2009 – City of Lynnwood and Woodinville Fire attended. It was a eight hour work session where the architects came out and started the programming cycle. The next meeting will entail the 3-D outlay of where the buildings will be of what was discussed.

Memorandum:

Regarding the fire officer tuition reimbursement – the district will reimburse employees of Lt 2 or higher. Commissioner Doherty suggested that we should take out the sentence where the employees shall return the books to the District, since the books change annually. This will be revised and presented as an action item in the next meeting.

New Business:

Increase of transport fees – BLS increase from \$500.00 to \$550.00, and charge separately for ALS 2 at a rate of \$950 which is currently charged at the same rate as ALS 1 of \$700.00. Commissioner Hausmann suggested we increase the mileage rate from \$12.00/mile to \$12.75/mile, and instead of being reviewed every two years we should change it so it is reviewed annually. Commissioner Doherty questioned why we weren't increase ALS 1 charges. CFO Tabor explained it was because we currently charge more than L&I, so to be reasonable it was not increased. Due to Commissioner Doherty's suggestion - ALS 1

should increase from \$700.00 to \$750.00. After all corrections have been made, this will be an action item in the next board meeting.

Also, the proposal to accept credit/debit cards for transport payments – there were no objections, so this will be an action item in the next board meeting.

Committee Reports:

The Safety Committee meeting is scheduled for November 30, 2009

Joint Fire Board meeting is scheduled for December 1, 2009

Leadership Committee meeting is scheduled for December 2, 2009

SNOPAC meeting is scheduled for December 17, 2009.

Risk Management meeting is scheduled for April 27, 2010.

Joint Shop meeting is scheduled for December 29, 2009.

Training Committee meeting is scheduled for December 5, 2009

Executive Session:

The board went into Executive session at 0940 hours to discuss the contract for senior staff and was out at 1042 hours. No action was taken in executive session.

Adjournment:

The regular meeting was adjourned at 0940 hours.

Camille Tabor
Secretary of the Board