

**Snohomish County Fire District 7  
8010 180th Street SE  
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting  
December 10, 2009**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Doherty, Knapp, Hausmann, Waugh and Andrew were present.

**Union Comment:** N/A

**Minutes:**

The summary minutes of the November 24, 2009 Regular Board Meeting were submitted for approval.

**MOTION:** Commissioner Andrew moved to approve the summary minutes of November 24, 2009 as submitted. The motion was seconded and passed.

**Financial Report:**

The December 15, 2009 regular pay was submitted in the amount of \$345,123.97

**MOTION:** Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #1289-09 through 1360-09 in the amount of \$103,228.85 were submitted for approval.

**MOTION:** Commissioner Hausmann moved for the approval of the vouchers as presented. The motion was seconded and passed.

**Action Items:**

Resolution #2009-16 – A Resolution Increasing the Emergency Vehicle Transport Fees

**MOTION:** Commissioner Knapp moved for the approval of resolution #2009-16 as presented. The motion was seconded and passed.

Resolution #2009-17 – Charging Convenience Fees for Credit and Debit Cards

**MOTION:** Commissioner Doherty moved for the approval of resolution #2009-17 as presented. The motion was seconded and passed.

Resolution #2009-18 – Approving the 2010 Budget

**MOTION:** Commissioner Hausmann moved for the approval of resolution #2009-18 as presented. The motion was seconded and passed.

Contract for Technical Services with Medical Advisor

**MOTION:** Commissioner Doherty moved for the approval of the contract for technical services with the medical advisor as presented. The motion was seconded and passed.

***Old Business:***

***Training Center Update:***

The minutes to the second architect meeting has been attached. The meeting was very constructive; the next meeting will be next Thursday, December 17, 2009. The architects will bring in three dimensional overlays to show how it looks. There was discussion regarding the involvement of police and fire in the training center.

***New Business:***

***Interlocal Agreement for Financial Review with the City of Sultan*** – The City of Sultan needs assistance in reviewing the city’s annual financial report. The City will be responsible for reimbursing the District for this service, and providing draft annual financial report. CFO Tabor went to the City of Sultan this year and with the board’s approval she will provide her services this upcoming year as well.

Interlocal Agreement for Financial Review with the City of Sultan contingent on having Attorney Cogdill review the contract.

<p><b>MOTION:</b> Commissioner Hausmann moved for the approval of the contract for the Interlocal Agreement between City of Sultan and Fire District 7. The motion was seconded and passed.</p>
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***Deferred the work session - The board went into Executive session at 0840 hours to discuss the contract for senior staff with Attorney Cogdill and was out at 1005 hours. The regular meeting was re-adjourned at 1005 hours. No action was taken in executive session.***

***Work Session:***

2010 Budget – Commissioner Doherty and Waugh felt that discussions about the budget should have been discussed in a special meeting like prior years, instead of showing them the final numbers without any discussion. Chief Eastman explained that next year we can set up a special meeting for the budget; but one of the reasons why the final budget was behind schedule was because the assessed values were given to us in November.

The issue of the Training Center Fund was discussed and Commissioner Doherty felt that the million dollars should be spent on things that we need. CFO Tabor advises that if we had another year like 2009, the money set aside can be used for payroll or for other emergency needs.

***Committee Reports:***

The Safety Committee meeting is scheduled for December 28, 2009

Joint Fire Board meeting is scheduled for January 19, 2010 (council briefing)

Leadership Committee meeting is scheduled for January 6, 2010.

SNOPAC meeting is scheduled for December 17, 2009.b

Risk Management meeting is scheduled for April 27, 2010.

Joint Shop meeting is scheduled for December 29, 2009.

Training Committee meeting is scheduled for December 17, 2009

***Adjournment:***

The regular meeting was adjourned at 1105 hours.

Camille Tabor  
Secretary of the Board