

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
April 9, 2009**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Doherty, and Knapp were present. Commissioner Andrew and Hausmann were excused.

Public Comment:

There was no public comment.

Union Comment: Reporting overtime savings of \$40,788 related to the 2009 economic budget and staffing plan. The house bill 5808 passed both floors and is pending for the governor to sign. This bill guarantees positions as annexation may create layoffs.

Minutes:

The summary minutes of the March 26, 2009 Regular Board Meeting were submitted for approval.

MOTION: Commissioner Doherty moved to approve the summary minutes of March 26, 2009 as submitted. The motion was seconded and passed.
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Commissioner Doherty requested that the email from Attorney Mitch Cogdill referencing emails be placed in the next board packet.

Secretary's Report:

Correspondence – None.

There was no business for Board of Volunteer Firefighters.

Financial Report:

The April 15, 2009 regular pay was submitted in the amount of \$338,532.76.

MOTION: Commissioner Knapp moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #369-09 through 415-09 in the amount of \$105,626.62 were submitted for approval.

MOTION: Commissioner Doherty moved for the approval of the vouchers as presented. The motion was seconded and passed.
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Action Items:

Resolution #2009-03 1984 – Volvo Tender surplus – removed from active fire suppression.

MOTION: Commissioner Knapp moved for the approval of the resolution 2009-03 as presented. The motion was seconded and passed.

Policy 055 allows us to negotiate any party that showed interest in it. The board directed Chief Eastman to dispose of the tender.

Resolution #2009-04 – A Resolution declaring the 1990 E-One Pumper Surplus

MOTION: Commissioner Knapp moved for the approval of the resolution 2009-04 as presented. The motion was seconded and passed.

Commissioner Waugh asked why the pumper did not reach the 25-year life span. Chief Eastman said it did not meet the mission of the district.

Resolution #2009-05 – A Resolution authorizing the purchase of property for a future regional fire/police training center

MOTION: Commissioner Doherty moved for the approval of the resolution 2009-04 as presented. The motion was seconded and passed.

Service Award was presented to Assistant Chief Eric Andrews for 30 years of service. Recessed at 0820 hours for refreshments. Resumed meeting at 0840 hours.

Discussion Items:

Chief Financial Officer Camille Tabor presented the Tax collection report total property taxes received through the end of each month for years 2006 – 2009. The property tax collection is behind schedule, by this time we should have collected 4.2% but 3.76% is what is collected to date. We would have collected \$74,878.51 to be completely up to date. Property tax is due on 4/30/09, so optimally we may make up the loss.

Old Business:

Chief Eastman stated the Training center's earnest money will be transferred to Chicago Title today 4/09/09 and it will take about two weeks for final closures to be set. He sent a question to the County Fire Marshall asking if the 30 ft easement was sufficient for traffic safety concerns. Their answer was it will be sufficient but we would have to put it into the conditional use permit.

Assistant Chief Clinton met with Lynnwood and Everett Fire and will be meeting with Woodinville Fire today and will be reviewing bids for the training center and picking the right consultants with the requested qualifications.

Bothell annexation – meeting is scheduled next week Monday. Chief Eastman, Commissioner Knapp and Chief Financial Officer Camille Tabor will attend with the Bothell City manager and the Assistant Fire Chief.

Commissioner Doherty inquired about the City of Mill Creek, and Chief Eastman stated that Mill Creek extended its MUGA to the surrounding city boundaries. The city will have a date set for a work session.

New Business:

Chief Rauma discussed the paperless MIR options. Three finalists have been selected and on April 16 and 17th the final vendors will make a presentation at Fire District 1. After the meeting a vendor will be selected. There are no grant monies for the program and funds may be available from the stimulus package later in the year. Cost is undetermined as of yet and \$42,000 is in the budget to use to purchase the hardware and software to implement this countywide change. He stated that the committee hopes the program will be implemented by the end of the year.

SNOPAC meeting – same agencies were elected to the Firetac board. No changes of level of service. Commissioner Waugh stated he was asked to sit in on the meetings for Strategic positioning – there is a new CAD system. The issue of how long it would take to converting everything to the new CAD system was discussed.

Committee Reports:

The Safety Committee meeting is scheduled for April 27, 2009.

Joint Fire Board: Date to be announced.

Leadership Committee meeting is scheduled for May 6, 2009.

SNOPAC meeting is scheduled for April 16, 2009.

Risk Management meeting is scheduled for April 28, 2009.

Joint Shop meeting is scheduled for April 28, 2009.

Executive Session:

The board went into Executive session at 0908 hours to discuss the staff contracts and was out at 0940. No action was taken in executive session.

Adjournment:

The regular meeting was adjourned at 0941 hours.

Respectfully Submitted,

Gregg Knapp, Commissioner
Secretary of the Board