

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
June 11, 2009**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Doherty, Hausmann and Andrew were present. Commissioner Knapp was excused.

Public Comment: There was no public comment.

Union Comment:

Lieutenant Smith reports an overtime savings of \$68,000.00 up to date.

Minutes:

The summary minutes of the May 28, 2009 Regular Board Meeting were submitted for approval.

<p>MOTION: Commissioner Doherty moved to approve the summary minutes of May 28, 2009 as submitted. The motion was seconded and passed.</p>

Page 5 – There is an error that Commissioner Waugh asked if there is a decline in transport billing fees when it was actually Commissioner Hausmann who asked.

Secretary's Report:

Correspondence

Commissioner Knapp was excused from the meeting, but a correspondence from Greg Macke at the Lynnwood Fire Dept regarding the subject: Next steps for ePCR was briefly discussed by Commissioner Waugh.

Board of Volunteer Firefighters – No business.

Financial Report:

The June 15, 2009 regular pay was submitted in the amount of \$322,802.90

<p>MOTION: Commissioner Hausmann moved for the approval of the payroll as presented. The motion was seconded and passed.</p>

Vouchers #608-09 through 659-09 in the amount of \$44,154.77 were submitted for approval.

<p>MOTION: Commissioner Andrew moved for the approval of the vouchers as presented. The motion was seconded and passed.</p>
--

Action Items:

Lost Lake Annexation #3 – Chief Eastman explained the location of the annexed area and the assessed value is \$3,519,900.00.

MOTION: Commissioner Andrew moved for the approval of the Lost Lake Annexation #3 as submitted. The motion was seconded and passed.

Department Policy #057 – Ambulance Transport Charges

MOTION: Commissioner Andrew moved for the approval of the Department Policy #057 with *changes discussed*. The motion was seconded and passed.

A discussion ensued and Ms. Hukill of the billing department asked the board, in the situation when a resident has a deductible higher than the bill, do we keep billing them, or write it off as taxpayer. According to the policy of OIG, it is up to the board of commissioners to decide to allow write offs. Some changes that need to be made on the policy are the following: 1) Include the statement from the OIG's policy. 2) Bring the bullet point from Non-residents sub-point Hardship and make it a main point which will include both resident and non-resident. 3) Specify that employee's family and employee is covered in the policy.

Commissioner Andrew and Commissioner Hausmann asked about why the non-residents of the District also receive a write off – since they do not pay the levy. Also, when the subject of collections ensued, Chief Eastman is opposed to collections, because transport fees were put in place for additional revenue not as sole revenue. A separate policy will be drafted for nonresidents and on collections.

Discussion Items: 2009 Property Tax Analysis – Commissioner Waugh brought out a point from an article in the Herald where the 16.7% increase in taxes, while their property decreased in value by an average of 11%. This is going to affect our levy by close to a million dollars. Chief Eastman explained that the newsletter can be a good avenue for us to address the financial aspects of the fire station. Lieutenant Lundquist also added for next month's Mill Creek festival will be a good opportunity for positive PR. Chief Financial Officer Tabor briefly discussed the Property Tax – April we saw a good stream of tax revenue but in May it slowed down.

Old Business:

Training Center Update: There is going to be a group meeting on June 15 at 10:00. The training committee will be recommending the consultants they chose at that time. Chief Eastman requested a written proposal for us to budget this year for the partners to pay equally.

Bothell Annexation: June 16 – another meeting due to the fact that Bothell was issued an extension to submit additional information for their case.

Report from Ems Division regarding future use of paperless MIR system – Chief Rauma told the board that ESO Solutions was the successful vendor.

Medical Insurance Upgrades: Chief Eastman asked for rates of the insurance for comparison. Chief Financial Officer Tabor will be able to break it down for to see if it is a sound financial decision.

New Business:

MSO Position/Promotion – Chief Eastman presented the MSO position and announced Scott Dorsey to be Training Captain effective 8/1/2009. David Swearingen who has been an Acting Lieutenant will now be promoted to the Lieutenant position.

Filling of vacant SAFER position – We have to fill one more position to keep the grant. Chief Meek is narrowing down the decision.

Committee Reports:

The Safety Committee meeting is scheduled for June 29, 2009.

Joint Fire Board: Date to be announced.

Leadership Committee meeting is scheduled for July 1, 2009

Commissioner Waugh asked about the aid car – was that station 75? Yes.

SNOPAC meeting is scheduled for June 18, 2009.

Special meeting 6/9/2009 – finalized the expenses, contract, salary, and final offer for the open position.

Risk Management meeting: August 25, 2009.

Joint Shop meeting is scheduled for June 23, 2009.

Training Committee is scheduled for June 15, 2009.

Adjournment:

The regular meeting was adjourned at 930 hours.

Respectfully Submitted,

Gregg Knapp, Commissioner
Secretary of the Board