

**Snohomish County Fire District 7  
8010 180th Street SE  
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting  
July 09, 2009**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Doherty, and Andrew were present. Commissioner Knapp and Hausmann were excused.

**Public Comment:** There was no public comment.

**Union Comment:** There was no union comment.

**Minutes:**

The summary minutes of the June 11, 2009 Regular Board Meeting were submitted for approval.

<p><b>MOTION:</b> Commissioner Doherty moved to approve the summary minutes of June 11, 2009 as submitted. The motion was seconded and passed.</p>
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**Secretary's Report:**

Correspondence – Commissioner Waugh summarized the letter John Lovick of the Snohomish County's Sheriff's Office sent to acknowledge his willingness to participate in the planning and the execution of the regional training facility.

Board of Volunteer Firefighters – No business.

**Financial Report:**

The June 30, 2009 regular pay was submitted in the amount of \$672,690.62

<p><b>MOTION:</b> Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.</p>
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Commissioner Andrew asked why this payroll was so high, and Chief Eastman explained it was due to annual leave sellbacks which happen twice a year – end of June and December.

The July 15, 2009 regular pay was submitted in the amount of \$326,819.31

<p><b>MOTION:</b> Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.</p>
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Vouchers #660-09 through 720-09 in the amount of \$237,218.47 were submitted for approval.

<p><b>MOTION:</b> Commissioner Andrew moved for the approval of the vouchers as presented. The motion was seconded and passed.</p>
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Vouchers #721-09 through 776-09 in the amount of \$102,463.92 were submitted for approval.

**MOTION:** Commissioner Doherty moved for the approval of the vouchers as presented. The motion was seconded and passed.

***Action Item:***

Department Policy 057: Ambulance Transport Charges – Establishment and collection of ambulance transport charges.

**MOTION:** Commissioner Andrew moved for the approval of the department policy as submitted. The motion was seconded and passed.

***Discussion Items:***

AIA contract for Rice Fergus Miller PLLC – It is the architectural firm for the regional training center. The next meeting will be on Thursday 6/16/2009, and the interlocal agreement will be discussed. Lynnwood and Woodinville Fire will cost share the expense incurred by the architectural firm. Commissioner Doherty asked if our attorney has read the contract, and Chief Eastman answered that the attorney has the contract right now.

***Old Business:***

Training Center Update: Upcoming meeting next Thursday 6/16/2009 at 1000.

Bothell Annexation: The boundary review board denied Bothell's request to annex. They have 30 days starting June 17<sup>th</sup> to submit an appeal. July 17<sup>th</sup> will be the last day, and Commissioner Waugh advises we can talk to the citizen's advocate group so that the citizens in Bothell can be covered for fire safety whether it is through Fire District #7 or Bothell Fire.

Medical Insurance Upgrades: Lieutenant Smith is absent, and Chief Financial Officer Tabor calculated the expenses and found that it costs more than our current insurance. A work session is scheduled in August to discuss other health care options.

***New Business:***

There was an audit meeting and Commissioner Andrew and CFO Tabor was present for the meeting. So far there has been no problems. They will be looking at 2007, 2008 financial statements, SAFER grants, public meeting paperwork, construction bid, cell phone use (staff and commissioner), credit cards, and gas card audit.

***Committee Reports:***

The Safety Committee meeting is scheduled for June 29, 2009.

Joint Fire Board meeting is scheduled for July 13, 2009.

Leadership Committee meeting is scheduled for July 1, 2009

SNOPAC meeting is scheduled for July 16, 2009.

Risk Management meeting: August 25, 2009.

Joint Shop meeting is scheduled for August 25, 2009.

Training Committee is scheduled for July 16, 2009.

***Adjournment:***

The regular meeting was adjourned at 830 hours.

Respectfully Submitted,

Gregg Knapp, Commissioner  
Secretary of the Board