

**Snohomish County Fire District 7  
8010 180th Street SE  
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting  
July 23, 2009**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Knapp, Hausmann and Andrew were present. Commissioner Doherty was excused.

**Public Comment:** There was no public comment.

**Union Comment:** Lieutenant Smith asked to report the \$119,940.00 saved for overtime.

**Minutes:**

The summary minutes of the July 9, 2009 Regular Board Meeting were submitted for approval.

<p><b>MOTION:</b> Commissioner Hausmann moved to approve the summary minutes of July 9, 2009 as submitted. The motion was seconded and passed.</p>
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**Secretary's Report:**

Correspondence – N/A

Board of Volunteer Firefighters – No business.

**Financial Report:**

The July 31, 2009 regular pay was submitted in the amount of \$523,919.02

<p><b>MOTION:</b> Commissioner Hausmann moved for the approval of the payroll as presented. The motion was seconded and passed.</p>
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Vouchers #777-09 through 812-09 in the amount of \$159,562.28 were submitted for approval.

<p><b>MOTION:</b> Commissioner Hausmann moved for the approval of the vouchers as presented. The motion was seconded and passed.</p>
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**Fire Chief Report:**

No questions by Board Members.

**Action Item:**

Bad debt write-off approval for: \$6,618.60

**MOTION:** Commissioner Andrew moved for the approval of the bad debt write-off as submitted. The motion was seconded and passed.

***Discussion Items:***

Snohomish County Pipes and Drums – There was a presentation outdoors to demonstrate the progress they have made for the last two years.

*Suspended 803 to hear the pipes and drums outdoors - Meeting readjourned at 812.*

Commissioner Waugh thanked the firefighters that climbed the 24 hr stair climber, and the staff that participated at the Mill Creek festival. Commissioner Hausmann, thanked the firefighters who played the bagpipes at the festival and brought up the point about the district funding their uniforms. The cost of the uniforms are \$1500.00 each, in the next meeting a proposal to do with the bagpipe uniforms should be prepared.

Secretary of the Board appointment – Some discussion ensued about whether Chief Eastman should be the new secretary or Chief Finance Officer Tabor should be. Commissioner Waugh requested the job description of the secretary of the board next meeting for further discussion and decision on this matter.

Chief Eastman mentioned the audit was finished and the exit interview will be held at the last board meeting of August.

***Old Business:***

Training Center Update: The meeting on 6/16/2009, and because of lack of attendance, it has been rescheduled to 8/10/2009, 1300 hours. The Interlocal agreement has been sent to attorney Mitch Cogdill to review. The new Interlocal agreement will be established when the construction begins, and by then the Executive Board and Planning Board will be established as well.

Electronic Patient Care Update: Outline and timeline for the proposal for this technology. There will be a hardware testing and a field test on Monday. Commissioner Waugh asked for the initial cost, Chief Rauma answered that we would be paying per report which is negotiable from \$1.25-1.75 per report. \$4000.00 per monitor vendor, \$2000.00 for the Zoll billing program. Commissioner Andrew asked how this is going to make us better, and Chief Rauma answered that this will help us auto populate, and also save steps in the billing process. Next meeting there will be a demo and QIQA proposal to show and validate this technology to our citizens.

***New Business:***

2009 2<sup>nd</sup> Quarter Financial Report was presented to the board.

**MOTION:** Commissioner Knapp moved for the approval of the 2009 2<sup>nd</sup> Quarter Financial Report I as presented. The motion was seconded and passed.

***Committee Reports:***

The Safety Committee meeting is scheduled for July 27, 2009.

Joint Fire Board meeting is scheduled for July 13, 2009.

Leadership Committee meeting is scheduled for September 2, 2009

SNOPAC meeting is scheduled for August 20, 2009.

Risk Management meeting: August 25, 2009.

Joint Shop meeting is scheduled for August 25, 2009.

Training Committee is scheduled for August 10, 2009.

***Adjournment:***

The regular meeting was adjourned at 0902 hours.

Respectfully Submitted,

Gregg Knapp, Commissioner  
Secretary of the Board