

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
January 14, 2010**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Doherty, Knapp, Hausmann, Waugh and Andrew were present.

Minutes:

The summary minutes of the December 22, 2009 Regular Board Meeting were submitted for approval.

<p>MOTION: Commissioner Andrew moved to approve the summary minutes of December 10, 2009 as submitted. The motion was seconded and passed.</p>

Union Comment:

The total 2009 overtime savings was \$233,882.00. Commissioner Andrew asked how much we had in overtime in 2009; Chief Eastman said it is around \$439,000.00 – when asked why it was so high, Chief Eastman answered it was because of training, sick leave, and five staff members who were out on disability. Commissioner Andrew asked Union President Smith if he can reduce the overtime in 2010, and he answered that he would look into it, but currently because we are understaffed it may be difficult.

Correspondence:

- Missed Commissioner Meetings for 2009
- Sno-Isle Meeting minutes

Financial Report:

The January 15, 2009 regular pay was submitted in the amount of \$377,978.01

<p>MOTION: Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.</p>

Vouchers #001-10 through 066-10 in the amount of \$452,693.27 were submitted for approval.

<p>MOTION: Commissioner Hausmann moved for the approval of the vouchers as presented. The motion was seconded and passed.</p>
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The financial reports for the vouchers are incorrect because the software program doubled the amounts in the detail and account balance reports. The reports enclosed should be disregarded, and in the next meeting CFO Tabor will submit the corrected reports.

Action Items:

Appointment of Chairman of the Board – Commissioner Waugh

MOTION: Commissioner Hausmann moved for the approval of the appointment of Commissioner Waugh for Chairman. The motion was seconded and passed. Commissioner Knapp opposed.

Appointment of Vice Chairman of the Board – Commissioner Andrew

MOTION: Commissioner Hausmann moved for the approval of the appointment of Commissioner Andrew for Vice Chairman. The motion was seconded and passed.

Appointment of Secretary of the Board – CFO Tabor

MOTION: Commissioner Hausmann moved for the approval of the appointment of CFO Tabor for Secretary of the Board. The motion was seconded and passed.

All committee assignments remain the same.

Discussion Items:

February 2, 2010 – Retreat Agenda

Commissioner Waugh briefly spoke about what will be discussed at the retreat: Annual Report, Transport billing collection, 2010 EMS Levy, Mergers possibly with District 1, Financial Plan with staffing and overtime issues associated with it, and 2010 Board expectations and goals for the Divisions.

Commissioner Andrew asked about the volunteer program and Chief Meek explained that we cannot hire more volunteers due to the economic stimulus package agreed upon the Union and District 7.

Old Business:

Training Center Update:

Presentation with Chief Eastman and architect Dave Fergus – Chief Eastman presented the remaining schedule for what the architects will accomplish for us. Dave Fergus – the principal architect gave a presentation and noted that the project is about 50% complete. The concept is nearly finished with only some tweaking to be done. The last two weeks of February will focus on the cost estimates for each of the buildings and areas. The price tags will help to separate costs between fire and law enforcement.

New Business:

Review of House Bill 2549

Legislature – Facilitate the provision of firefighting services to areas outside a fire protection jurisdiction. Discussion ensued about property in the Lost Lake area that could be affected if this bill passes.

Committee Reports:

The Safety Committee meeting is scheduled for January 25, 2010

Joint Fire Board meeting is scheduled for January 26, 2010 (City Council Meeting)

Leadership Committee meeting is scheduled for February 3, 2010

SNOPAC meeting is scheduled for January 21, 2010

Risk Management meeting is scheduled for April 27, 2010.

Joint Shop meeting is not scheduled.

Training Committee: schedule has been attached.

Executive Session:

An executive session was held to discuss staff contracts, and was estimated to last 30 minutes. The executive session adjourned at 1040 hours

Adjournment:

The regular meeting was adjourned at 1040 hours.

Camille Tabor
Secretary of the Board