

**Snohomish County Fire District 7  
8010 180th Street SE  
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting  
February 25, 2010**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Andrew, Knapp, Hausmann, and Waugh were present. Commissioner Doherty was excused. Complacency

***Union Comment:***

President Smith reported overtime savings for \$18,584.82 and that includes 6 debit days that were moved up to date in February. He also wanted to clear any misunderstandings that the board may have regarding Commissioner Doherty's flight. He was willing to have the union pay for Commissioner Doherty's flight because having the whole board at the merger meeting would alleviate hurdles created by absentees in the meeting. Commissioner Waugh offered a compromise which was looking into purchasing a teleconference system which can also be used in future meetings as well.

***Minutes:***

The summary minutes of the February 11, 2010 Regular Board Meeting & Retreat was submitted for approval.

**MOTION:** Commissioner Hausmann moved to approve the summary minutes of February 11, 2010 as submitted. The motion was seconded and passed.

***Correspondence:***

- Email from Assistant State Auditor
- Letter from Acting Director of Snohomish County Planning and Development Services

***Financial Report:***

The February 28, 2010 regular pay was submitted in the amount of \$537,912.05

**MOTION:** Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #194-10 through 243-10 in the amount of \$230,340.39 were submitted for approval.

**MOTION:** Commissioner Andrew moved for the approval of the vouchers as presented. The motion was seconded and passed.

***Auditor Comment:*** The auditors introduced themselves and the reviewed the audit scope.

***Action Items:***

Impact Statement – Commissioner Hausmann explained the uniform policy for the Pipes and Drums.

**MOTION:** Commissioner Hausmann moved for the approval of the impact statement. The motion was seconded and passed.

## Bad Debt Write Off

**MOTION:** Commissioner Knapp moved for the approval of the bad debt write-off. The motion was seconded and passed.

### *Discussion Items:*

#### *Mill Creek Station Staffing*

Chief Andrew explained how quickly can we fund the Mill Creek station, and currently we have 24 firefighters in 3 shifts and 25 firefighters in 1 shift. He discussed different options to staff the Mill Creek Station. Commissioner Hausmann asked when Mill Creek would decide on this matter and Chief Eastman answered it is scheduled for March 2 at the City Council Meeting.

#### *Merger Discussions*

Commissioner Waugh announced that there is going to be a meeting with Fire District 1 on March 9, 2010. There was discussion and questions regarding the merger, and Commissioner Waugh suggested all questions be directed to Chief Eastman so we can compile all questions and make sure to address them at the Joint meeting on March 9, 2010.

### *Old Business:*

#### *Training Center Update:*

Meeting minutes from the 2/17/2010 Training Campus meeting is attached and the next meeting is on March 11, 2010, where the architects will have a presentation for the Board of Commissioners.

### *New Business:*

#### *Bothell Annexation*

Commissioner Knapp spoke about corresponding with a citizen that attends all of City of Bothell's council meeting and how he will be attending the next council meeting.

### *Committee Reports:*

The Safety Committee meeting is scheduled for March 29, 2010

Joint Fire Board meeting is scheduled for March 22, 2010.

Leadership Committee meeting is scheduled for March 3, 2010

SNOPAC meeting is scheduled for March 18, 2010

Risk Management meeting is scheduled for April 27, 2010.

Joint Shop meeting is scheduled for March 23, 2010

Training Committee: scheduled for March 11, 2010.

***Executive Session:***

An executive session was held to discuss staff contracts and real estate property, and was estimated to last 30 minutes. The executive session adjourned at 0957 hours. No action was taken in executive session.

***Adjournment:***

The regular meeting was recessed at 0930 hours.

Camille Tabor  
Secretary of the Board