

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
March 25, 2010**

Commissioner Andrew called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Andrew, Knapp, Hausmann, and Doherty were present. Commissioner Waugh was excused.

Union Comment:

President Smith was absent and in his place Vice President McConnell reported overtime savings of \$27,523.81. He also noted that there would be a City of Mill Creek retreat on the 27th at Shawn O'Donnell's.

Minutes:

The summary minutes of the March 11, 2010 Regular Board Meeting & Retreat was submitted for approval.

MOTION: Commissioner Hausmann moved to approve the summary minutes of March, 11, 2010 as submitted. The motion was seconded and passed.

Correspondence:

- Pend Oreille County Fire District #8 sent a thank you letter for the donation of the surplus E-1 Hush Engine.

Board of Volunteer Firefighters

- Commissioner Andrew asked if there was any comment from the Board for Volunteer Firefighters. There were no comments.

Financial Report:

The March 31, 2010 regular pay was submitted in the amount of \$536,353.56

MOTION: Commissioner Hausmann moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #299-10 through 358-10 in the amount of \$146,704.49 were submitted for approval.

MOTION: Commissioner Kanpp moved for the approval of the vouchers as presented. The motion was seconded and passed.

Action Items:

Billing Office bad debt write-offs.

MOTION: Commissioner Knapp moved for the approval to write-off the billing office bad for the month of February. The motion was seconded and passed.

Commissioner Andrew asked about the newsletter Rachel has sent out and complimented her on the work she was doing.

Discussion Items:

Training Center Update

Chief Eastman discussed the meeting with the executive board and the architect, explaining that the architect's cost estimates for the project are \$46 million for construction with total costs of \$75.8 million for the entire project. Chief Eastman referred to the updated drawing of the project. He explained that the next step would be to apply for a conditional use permit before the new surface water standards go into effect. Chief Eastman added that the executive board agreed to have the architect provide an estimate on the conditional use permit. Afterward, the executive board will come up with a funding proposal. Commissioner Andrew asked if the police had any interaction. Chief Eastman noted that the County sent a new representative from the Sheriff's Office. Commissioner Hausmann noted that the architect had recommended that the property be fenced. Chief Eastman also noted that there would have to be a tree survey and that the District might need to pay into a tree mitigation fund for trees that are removed. Commissioner Hausmann asked about the rehab buildings. Chief Eastman explained that they are essentially outdoor classrooms and rest areas that are covered.

Merger Discussion

Chief Eastman informed the Board that there was a joint staff meeting with District 1 scheduled for today. There will be a sample organizational chart and staff progress on the presentation will be reviewed. Chief Eastman discussed questions regarding which dispatch agency would be used. He explained that once notice had been provided to both agencies, RFPs would go out for dispatch services to both agencies and Bellevue. Chief Eastman showed the board the maps prepared by District 1: the boundaries of District 1 and 7 are shown separately on the first map, and the consolidated Districts are shown on the other map.

Bothell annexation

Bothell's goal is to have all of the processes complete by 2011 for annexation by 2012. Chief Eastman explained the negotiation process to the Board. He referred to the public disclosure request letter that District 7 had sent to the City of Bothell, and the letter Bothell had sent in response, asking until April 2nd to provide the information. Chief Eastman said he is planning to have lunch with Bob Stowe on Monday. Chief Eastman noted that after speaking with some of the Bothell residents who had supported the NEWBA, it appears that the public support has been lost. Commissioner Hausmann had seen an editorial written by a citizen against the annexation. Also, Snohomish County is not expected to move on the waste management issue. Commissioner Knapp added that the citizens are scheduling a meeting with County Commissioner Gossett, and that the NEWBA is fragmented and not what it once was. The Fire Service issue is huge with the citizens. Commissioner Hausmann thinks that the citizens should have an opportunity to vote on whether to be annexed.

Mill Creek EMS Levy

Chief Eastman explained that the staffing levels were discussed at the last joint fire board. He added that District 7 will not pursue peak level staffing at the Mill Creek station. The Mill Creek staff had recommended passing a 50 cent EMS levy. District 7 has given Mill Creek a proposed marketing strategy and press release. Commissioner Knapp noted that there was a new council member from Mill Creek, and that the discussion almost had to start from scratch.

EMS Levy Financial Impact

Chief Eastman explained that should the 50 cent levy not pass, we would be forced to close 2 fire stations. He did not want to say which stations would close because it could impact the vote, with unaffected citizens voting no.

New Business: None.

Good of the Order:

Commissioner Hausmann noted that he had spoken with a District resident who told him how happy he was with the EMS service his wife had received after falling down some stairs.

Committee Reports:

The Safety Committee meeting is scheduled for March 29, 2010

Joint Fire Board: TBA.

Leadership Committee meeting is scheduled for April 7, 2010

SNOPAC meeting is scheduled for April 15, 2010

Risk Management meeting is scheduled for April 27, 2010.

Joint Shop meeting is scheduled for March 23, 2010

Training Committee: TBA

Executive Session:

An executive session was held to discuss staff contracts. It was expected to last 5 minutes. The Board of Commissioners came out of executive session at 9:03.

Chief Rauma's Staff Contract.

MOTION: Commissioner Knapp moved for the approval of Chief Rauma's Staff Contract
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Adjournment:

The regular meeting adjourned at 0905 hours.

Camille Tabor

Secretary of the Board