

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
May 27, 2010**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Andrew, Hausmann, Kanpp, and Waugh were present. Commissioner Doherty was excused.

General Public comment:

Mr. Gene Greive provided a written comment to the commissioners. Commissioner Waugh asked how he stands with the district and how we can help. Mr. Greive invited the Commissioners to attend a stakeholders group meeting this summer to discuss their concerns. He also read from the August 13, 2009 minutes, asking for more information. He expressed support for the Mill Creek levy and endorsed the District 7 levy, adding that we need you and your services. He asked for an examination of the Mill Creek contract, stating that we need some parity. He added that the merger has pitfalls, stating that it's just more contract cities.

Union Comment: In response to Mr. Greive, Lieutenant Smith stated that the issue he had read from the August 13, 2009 minutes were the union's comments. Lieutenant Smith reported overtime savings of \$56,250.

Minutes:

The summary minutes of the May 13, 2010 Regular Board Meeting was submitted for approval. Commissioner Andrew noted a correction to last meeting, that is was he who had opened the last meeting.

MOTION: Commissioner Hausmann moved to approve the summary minutes of May 13, 2010 as corrected. The motion was seconded and passed.
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Secretary's report:

Correspondence: Secretary Tabor read a letter of endorsement from the 44th LD democrats supporting the Mill Creek EMS levy and Fire District 7 EMS levy.

Board for Volunteer Firefighters – None.

Financial Report:

The May 31, 2010 regular pay was submitted in the amount of \$545,753.85

MOTION: Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #536-10 through 602-10 in the amount of \$409,463.35 were submitted for approval.

MOTION: Commissioner Knapp moved for the approval of the vouchers as presented. The motion was
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seconded and passed.

Action Items:

MOTION: Bad Debt Write-off Commissioner Andrew moved to approved the bad debt write-off. The motion was seconded and passed.

Policy #060 Department Awards Program

MOTION: Commissioner Knapp moved for the approval of Policy #060. The motion was seconded and passed.

The Chief's report:

CFO Tabor gave a description of the issues with the current billing software and the reasons for the RFP. The estimated costs of the new software and cost recovery from Zoll were also discussed.

Discussion Items:

a. Primary Election Information

Chief Eastman noted that the information on p. 38 of the packet will be included in this year's news letter. He told the Commissioners that if they want to add any comments to include them by June 21st. Commissioner Waugh discussed the requirement by the PDC to include a resolution of board support for the EMS levy so the commissioners can campaign or lobby for the levy. Chief Eastman added that this allows the commissioners to campaign for or against as elected officials. Chief Eastman agreed to include it at the next meeting.

Chief Eastman referred to page 39 of the packet indicating the steps we will take to educate the public on the EMS levy. He also referred to page 40 of the packet, which shows the number of registered voters in the district, the number cast in the general election, and the number required to validate the EMS levy.

Old Business:

Training Center Update

Chief Eastman highlighted the training committee meeting discussions noting that the focus was on how to go to the next step for the conditional use permit. Lynnwood cannot pay any more money on it. After various options were discussed, it was decided to try to come up with private donations. They will talk with Boeing's security chief, and their fire chief. Chief Eastman has spoken with Terry Ryan to arrange a meeting with Aaron Reardon who can help to arrange the Boeing meeting. Chief Eastman noted that we cannot ask for federal grants until we have the conditional use permit.

Commissioner Waugh stated that the Architect has fulfilled the obligations of his contract.

Merger Discussion

Chief Eastman stated that the next joint meeting is on June 2nd at 7:00. Commissioner Waugh had three areas for discussion including a need to discuss having fixed terminology so we all know we are talking about the same thing, an expectation of timelines, and what it would look like for governance.

Commissioner Andrew expressed concern about how to handle some of district 1's Commissioners views on the training center. Commissioner Waugh suggested talking about it. Commissioner Knapp suggested that the operations and finance committee look at it. He added that he finance committee will not have their conclusions until after the June 2nd meeting. The Operations committee meets next on the 8th at 8:00 am at station 71.

There was also some concern about fair representation in the event of a merger. Chief Eastman explained that you can have 5 commissioner districts, which would have to be agreed to in advance. He added that we are missing a big piece of this study and that we need one more committee to cover the administration, the contract, and the org chart.

Commissioner Hausmann expressed concern about discussions over closing stations 3, 4, and 5.

Lieutenant. Smith said that's not what was said in the operations committee. Chief Andrews clarified that the discussions revolved around answering hard questions such as how do we justify keeping them open, adding that that it's response times. Commissioner Waugh stated that we are not closing stations. Chief Eastman stated that those people deserve the same level of service, and they are important and integral to our response. Commissioner Waugh asked the board to E-mail him with any questions they have about governance.

Mr. Grieve commented about the different character of the 2 districts.

Bothell Annexation

Chief Eastman informed the board that there is no news yet on meeting with Bothell and districts 1 and 7. Commissioner Waugh noted that he will bring that up again next Wednesday. Mr. Grieve asked if it is possible to have citizen representatives at the meetings with Bothell. Commissioner Waugh stated that he does not know the answer to that. Mr. Grieve asked if summary notes of the meeting could be provided. Ms. Gundersen commented that she thinks it's a shame to lose 5 people, and suggested look into having 7 commissioners. Chief Eastman explained that the RCWs would not allow a 7 member board of commissioners.

Voter Pamphlet Committee

Chief Eastman explained that we advertised for the pro and con committees and, there is one member for each committee. He added that the prosecutor re-wrote our ballot title and cut out most of the explanation.

New Business:

There were no other questions on the billing office RFP.

Committee Reports:

The Safety Committee meeting is scheduled for June 28, 2010

Joint Fire Board: TBA

Leadership Committee meeting was scheduled for June 2, 2010

SNOPAC meeting is scheduled for June 17, 2010

Risk Management meeting is scheduled: August 24, 2010

Joint Shop meeting is scheduled for June 29, 2010

Training Committee: June 16, 2010

Adjournment:

The regular meeting adjourned at 09:17 hours.

Camille Tabor

Secretary of the Board