

**Snohomish County Fire District 7
8010 180th Street SE
Snohomish, WA 98296**

**Summary Minutes of the Regular Board Meeting
August 12, 2010**

Commissioner Waugh called the regular meeting of the Board of Fire Commissioners to order at 0800 hours. Commissioners Waugh, Andrew, Doherty, Hausmann, and Knapp were present.

Minutes:

The summary minutes of the July 8, 2010 and July 22, 2010 Regular Board Meeting was submitted for approval.

MOTION: Commissioner Doherty moved to approve the both the summary minutes of July 8, 2010 and July 22, 2010 as presented. The motion was seconded and passed.

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Financial Report:

The August 15, 2010 regular pay was submitted in the amount of \$370,831.38.

MOTION: Commissioner Andrew moved for the approval of the payroll as presented. The motion was seconded and passed.

Vouchers #796-10 through 863-10 in the amount of \$258,984.12 were submitted for approval.

MOTION: Commissioner Hausmann moved for the approval of the vouchers as presented. The motion was seconded and passed.

Action Items:

Approval of TriTech EMS Licensing Agreement

MOTION: Commissioner Knapp moved for the approval of the bad debt write-off as presented. The motion was seconded and passed.

Response Data Report:

Chief Andrews generated this report for the board to review and also during the Officer's meeting. Lieutenant Smith recognized that identifying this issue will motivate the crew, because they didn't know they were not making the benchmark time. Quarterly evaluation for the response data report was requested.

Old Business:

Training Center Update

Minutes attached from 7/14/10. Next meeting is on September 8, 2010 – 08:45.

A seminar will be planned to invite potential partners, and a presentation with the architect present is in the works. Chief Eastman asked the architect, if we couldn't get the funds for the use permit this year, would there be a big loss of land. And the answer was, no there would not be a substantial loss. Thus we can obtain the funds for 2011.

Consolidation Update:

A new org chart was given out at the most recent joint board meeting – discussion ensued regarding the org chart.

Fire District 7 and District 1 merge operations, without the merger of administrative staff

MOTION: Commissioner Waugh moved for the approval merging the operations between Fire District #7 and #1 and to keep the administrations separate, until our Chief comes back and tells us it's time to do that. The motion was seconded and passed. Commissioner Hausmann opposed.

Union President Smith disagrees with the motion.

Bothell Annexation:

Chief Eastman will meet with the City of Bothell's city manager - scheduled for 8/30 and 8/31/2010. Bothell asked us for public disclosures which we provided.

Brightwater Fire & EMS agreement

Chief Eastman noted that our attorney and their attorney will discuss the statutes regarding an agreement for Fire and EMS services for the Brightwater facility.

Committee Reports:

The Safety Committee meeting is scheduled for August 30, 2010

Joint Fire Board has not been scheduled.

Leadership Committee meeting is scheduled for September 1, 2010

SNOPAC meeting is scheduled for August 19, 2010

Joint Shop meeting is scheduled for August 24, 2010

Training Committee is scheduled for September 8, 2010

Executive Session:

An executive session was held to discuss staff contracts. It was expected to last approximately 15 minutes. No action was taken.

Adjournment:

The regular meeting adjourned at 1015 hours.

Camille Tabor

Secretary of the Board